

# NHD Web Site Category

## Quick Guide for Students and Teachers

The basics of the NHD Web Site Category:

- Students create web site entries no larger than 100MB.
- Students must use the development tools available at the **NHD Web Portal**.
- Entries are entirely online, even during the construction process.
- Entries are judged in this online environment.

### ***Students must use the NHD Web Portal (nhd.weebly.com) to build their web sites.***

Students are NOT to create a site on [www.weebly.com](http://www.weebly.com), which is the public Weebly site and is NOT compatible with NHD Web Site Category rules.

Once on [nhd.weebly.com](http://nhd.weebly.com), students (or teachers) must create an account for EACH entry to be entered into competition and establish a username and password for that account. Students and teachers should provide an email address when setting up the account, as that is the only way a password can be recovered should the student forget it. (A teacher or coach may use the same email address for multiple entries. This means that password recovery for all entries will go through that email address.) A unique web address (URL) will be assigned to each entry. This is the URL that judges will use to access a web site for judging. Students and teachers must keep this URL noted for reference.

**Group Entries:** Though accessed by more than one student, NHD will call for only a single account to be created. All students working on that particular entry will use the same login to access their site.

### ***What if students and teachers have questions?***

At the **NHD Web Portal**, participants have access to a variety of resources to help them start on their entries. Support for use of the Weebly tools and examples of entries are available. Participants can contact their affiliate NHD Coordinator with questions. NHD staff can also be contacted at [info@nhd.org](mailto:info@nhd.org) for more help.

### ***At the NHD Web Portal***

Participants should find the tools available at the **NHD Web Portal** to be powerful and intuitive. These tools were designed to make web site construction easy while still being able to meet more advanced user needs, including advanced editing tools and custom HTML features.

### ***Site URL and 8-digit ID***

When web site entry accounts are set up at the **NHD Web Portal** ([nhd.weebly.com](http://nhd.weebly.com)), a unique URL is assigned. The URL will be formatted like the following example: <http://17427217.nhd.weebly.com>. The bold part of the URL is the unique 8-digit ID for the web site entry. Students and teachers should be sure to note this 8-digit ID because they will need to fill out this information when registering for the NHD contests. Be sure that the web site is published before the registration deadline of the contest.

### **Contest Registration and Judging**

When registering for the NHD contests, the site URL and/or the 8-digit ID will be requested. Be sure to double check that this information is correct when filled out, as an incorrect URL could mean the judges have difficulty evaluating the web site. During judging periods, editing capabilities on the web sites will be locked. Once judging periods end, sites will be unlocked and those entries to advance can be modified before the next level of competition. Those entries that do not advance to the next contest will have the option of transferring to [www.weebly.com](http://www.weebly.com) (where they will be hosted free of charge) should participants wish to preserve their entries.

### **A Note on Registration for the National Contest**

When students register for the NHD National contest, within their “Entry Information” section they will need to indicate not only their web site ID/URL, but also list their username and password. This information is collected to insure that should the web site be unavailable or unpublished, NHD staff can correct this before judges evaluate the web sites.

### **More Tips for NHD Web Site**

*(Source: An involved parent!)*

1. **Launch web site through NHD Portal:** Go to <http://nhd.weebly.com> and follow directions to launch a website. The **NHD logo** will automatically show on the home page and the unique URL will be an **eight-digit number.nhd.weebly.com** format.  
  
**NOTE:** Do NOT go straight to Weebly.com. Be aware that if you launch through Weebly.com, you can still find your web page when you look for it through the NHD portal, but you will NOT have the unique eight-digit number.nhd.weebly.com URL link and ***you will be disqualified/unable to compete at region.***
2. **How to check Megabyte count:** Go the NHD site and sign in. You will be asked if you want to view or edit—the megabyte count is displayed next to this inquiry.
3. **Keep close track of word count:** Be aware that the following does NOT count toward word count total: words in captions, appendices, titles, references. *(This I got directly from NHD Rule Book last year.)*
4. **The Process Paper needs to be included (but: NOT part of word count):** I saw examples on the NHD site with the process paper included, but it was not listed as a requirement for the web site in the rule book. *(I emailed the child’s teacher who said to include it.)*
5. **Be aware that while the Weebly web site is free, if you have video there is a monthly fee and pay close attention to the megabyte count:** Because of this it will have to be a short video.
6. **Photos:** I do not know how to get permission for copyrighted photos and suggested my child take photos to use. To cite personal photos: Caption describes photo (do NOT use italics or quotations). Indicate who took the photo. Date photo taken.

Example: The Alamo, San Antonio, TX. Photo by C. Smith. 28 May 2011.

7. **Crop photos BEFORE you upload them:** If you launch through NHD Portal, you have less features to work with, including cannot crop photos.